

## Request for Quotation – Vivid Sydney 2025 Lighting Overlay Services 2025

### Request:

Destination NSW is seeking responses and an itemised quotation for the provision of **Lighting Overlay Services** for Vivid Sydney **2025**.

**Please note this is not a position of employment but a contract for the supply of services. Companies can propose a person for this contract.**

### Destination NSW:

Destination NSW is the lead agency, champion and voice for the visitor economy within the NSW Government. Vivid Sydney, the Southern Hemisphere’s leading multi-artform festival, transforms Sydney into a vibrant hub of creativity, innovation and community connection. Proudly owned by Destination NSW, Vivid Sydney showcases NSW’s cultural vibrancy and positions it as a global leader in artistic innovation. For more information visit: [www.vividsydney.com](http://www.vividsydney.com).

**Please note:** dates to be used as a guide and subject to change

### Timeline:

Deadline for receipt of clarification requests	<b>10:00am</b> on Tuesday 8 April 2025 <b>(AEST)</b>
<b>RFQ closing date</b>	<b>10:00am</b> on Thursday 24 April 2025 <b>(AEST)</b>
Assessment	Week beginning 28 April 2025
Successful contractor notified	Week beginning 5 May 2025
Unsuccessful contractor(s) notified	Week ending 5 May 2025
Commencement of Contract	<b>Monday, 12 May 2025</b>

### Selection Criteria:

Evaluation of all received proposals will be based on the following criteria:

Criteria	Weighting (%)
Price	25%
Demonstrated experience in designing, scoping and managing the delivery of “turnkey” lighting treatments for multi-day, outdoor major events and festivals across multiple precincts.	25%

Demonstrated financial capacity to provide key equipment/materials as specified in Annexure B	20%
Proven ability to deliver services within agreed project timeframes and budgets as well Australian standards and legislation	20%
Relevant qualification(s), licence(s), certification(s) and experience of proposed staff and/ or key personnel	10%
<b>TOTAL</b>	<b>100%</b>

**What Destination NSW requires:**

Destination NSW requires an itemised quotation which addresses the items in Annexure A, i.e. Specification of Services, Key Considerations and General Items. Attention must also be directed towards the Selection Criteria.

1. A written response of no more than two (2) pages which addresses the Selection Criteria and Specifications of Services outlined in Annexure A. This will include a Creative Brief response to a lighting installation.
2. An itemised all-inclusive quotation for period 1 as outlined in Annexure A and/or Annexure B which ever applicable, inclusive of all charges.
3. An itemised rate card for period 1 and 2 of general lighting overlay equipment and labour rates inclusive of all charges, for any additional sites that may be required.
4. Company capability statement / portfolio/ Current curriculum vitae including details for two (2) referees.

Destination NSW reserves its rights to contract only part of the services above, or to not contract at all, depending on the outcome of ongoing operational variations.

**Clarification of Request for Quotation:**

If you require clarification of this Request for Quotation, please click [here](#) to email the Vivid Sydney team.

Please note that any clarifications will be given to other contractors that have been offered the opportunity to provide a quote. Clarification Addendums will be posted via the [Work with Us](#) page on the Vivid Sydney website.

**How to respond to a Request for Quotation (RFQ):**

Please review the relevant RFQ documentation, Clarification Addendums, Frequently Asked Questions and Terms & Conditions prior to preparing your response.

Respondents should address the specific requirements of the services and, the selection criteria detailed within the RFQ documentation. Answers and supporting documentation will need to be uploaded via the Vivid Sydney Website using the [Apply Now](#) button.

NB: This form cannot be saved or changed after submission, please ensure that you check the accuracy of your information prior to submitting.

**ANNEXURE A**

### Specifications of service:

The Contractor is required to work under the direction of the Festival Director, Technical Manager, Vivid Sydney, and Production Manager, Vivid Light, to plan, implement and deliver Lighting Overlay Services.

The Contractor will collaborate with the Technical Manager and Production Manager, Vivid Light to deliver on the technical, operational, and logistical elements across all sites.

The Contractor will be responsible for ensuring that all items are safely installed, operated and maintained during bump in, the Event period and bump out to deliver the services across multiple precincts.

The anticipated locations for these services include:

- The Goods Line Southern End
- The Goods Line Mary Anne Street
- The Goods Line Centre
- Tumbalong Park Food Area, Darling Harbour
- The Metro Theatre and Central St
- Town Hall
- Barangaroo Reserve
- CBD, 4 Martin Place
- Other locations as outlined by Destination NSW

### Key Accountabilities:

- Liaise with Vivid Sydney Production and Operations staff to deliver the Lighting Overlay Services in keeping with relevant Australian Standards and legislation
- Provision of an experienced Lighting Programmer to be available for pre-production meetings, programming and site visits as required
- Provision of suitably qualified and experienced staff required to successfully install, operate, and maintain the Building Lighting Overlay across all Locations for the duration of the Event.
- Provide lighting and programming plans with power requirements, following consultation with the Vivid Sydney team
- Provide the required equipment to successfully execute the activation program, including but not limited to:
  - IP rated lighting package
  - Cabling
  - Power Supply
  - Control systems and servers
  - Weatherproof enclosures & LED safety lighting
  - Compliance Certificates and insurances
  - Sufficient backup stock of relevant lighting infrastructure should damage, or breakage occur during the Event
- Provide accredited personnel over an agreed range of dates for the compliant fit out/install and removal of any equipment
- Provide accredited personnel system and equipment checks on an agreed schedule throughout the festival.
- Provide all equipment and licensed/certified persons, and undertake any inductions or preparation of any documentation as required to complete the installations
- Provide safe, tested, and tagged electrical connections to provide electricity supply including all necessary rigging, cable tray and power distribution equipment
- Develop and deliver upon a valid risk assessment and a detailed risk management plan

- Contribute to and comply with Vivid Sydney Risk Assessments and other plans as required
- Coordinate end to end planning requirements including transport and loading/unloading, storage and distribution of (including sourcing storage and coordination of storage) equipment
- Work collaboratively with Destination NSW to determine the final program, including the overall design, equipment, and schedule
- Provide specialist technical staff / plant operators / riggers (if required) for the bump in, Event and bump out period
- Identify resource needs to ensure goals are achieved within deadlines
- Exercise due diligence to comply with all relevant laws and Work Health and Safety standards

**Event requirements:**

- On call for all required maintenance during the Event
- Lighting to be operational from 6pm – 11pm each night during the Event
- Supply onsite representatives each night of operation 4pm – 12am
- Provide 24/7 contact details for representative on an on-call basis if required

**General items:**

The successful contractor must provide:

- Appropriate public liability insurance noting Destination NSW as an Interested Party. Minimum \$20 million (AUD (Australian Dollars)).
- Appropriate professional liability insurance. Minimum \$10 million (AUD).
- Appropriate workers compensation insurance, and any other applicable insurances and accreditations – as required by law
- An Australian Business Number or Australian Company Number.
- High quality, guaranteed and fit for purpose Goods and Services
- Qualifications, permits, licencing and accreditations relevant to undertake the works detailed herein. Copies to be provided to Destination NSW.
- Copies of all relevant Safe Work Method Statements (SWMS).
- Project specific risk assessment against Destination NSW provided template.
- Any other specific documents as required

The Contractor must ensure they adhere to all relevant laws and regulations applicable to the services, including the Australian Modern Slavery and Child Protection legislation.

**Key Considerations:**

The successful contractor will be required to enter a Contract of Engagement with Destination NSW which includes, but is not limited to the following terms:

- Ownership of all intellectual property (including copyright) in any project material will vest in and/or be assigned to Destination NSW on a royalty free, for use worldwide, free of charge in perpetuity basis. The contractor will agree to execute all documents and do all things required for the purposes of giving effect to this. The project material once assigned will be used by Destination NSW, tourism trade stakeholders, media, and the NSW Government
- Indemnifying Destination NSW for all work carried out
- Abiding by a supplier's code of conduct as issued by the NSW Government
- Termination Clause, Destination NSW may at any time terminate the contract without cause and for any reason by giving 30 days' notice in writing to the contractor, such termination being effective upon expiration of the 30-day period.

Destination NSW is not liable for any payments to the contractor beyond the 30-day notice period, and such amount will be received by the contractor in full satisfaction and discharge of any claims of any nature whatsoever in connection with this contract. Destination NSW would not be liable for any further/pro-rata payments.

- If the contractor does not perform the services required, the contractor is not entitled to receive any further payments and must if so required by notice in writing to the contractor by Destination NSW, repay to Destination NSW all payments made under this contract or such part of the payments as so demanded by Destination NSW with respect to expenses already incurred and services rendered to date and must make such repayment within 7 days of the date of such demand by Destination NSW or within such longer period as specified by Destination NSW.
- The use of sub-contractors to deliver parts of this work must include an outline of the proposed contracting structure in response to this Request for Quotation
- The terms and conditions and deliverables of this request for quotation apply to any sub-contractor/s engaged to assist in the delivery of this project. All proposed sub-contractor/s must be approved in writing by Destination NSW prior to engagement and be compliant with any relevant legislation regarding payments.
- Any case studies and public presentations are to be approved by Destination NSW prior to use.
- Any costs incurred in preparing and submitting the RFQ are the responsibility of the Contractor.

**Destination NSW will provide the following:**

- Footprint/grid map of the Vivid Sydney Precincts
- Plant required to deliver the services
- All Power supply in nominated locations by Destination NSW
- Access to any mandatory online inductions and training systems

**ANNEXURE B**

**Please provide a turn-key lighting and rigging system, including all associated Labour, Consumables and control. The Contractor must provide full lighting plans for approval by DNSW and the appropriate landowner.**

**CBD - Martin Place (Pedestrian Tunnel)**

**4 Martin Place, Sydney New South Wales 2000**

**Location:**

**CBD - 4 Martin Place 23 Nights 23 May – 14 June 2025**

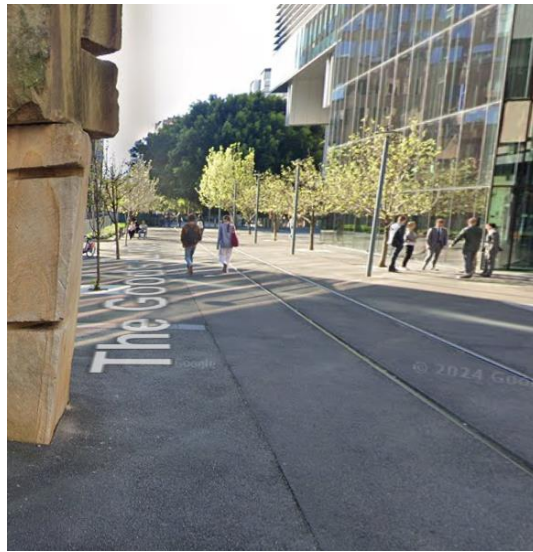
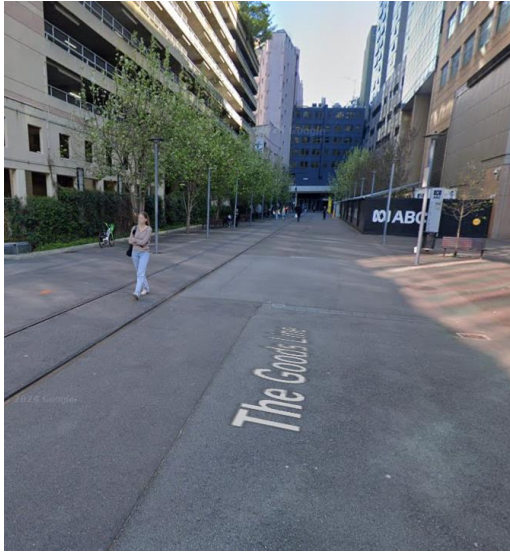
**Specifications:**

- Lighting of pedestrian tunnel with a colour changing wash.
- Lighting Theme: Vivid Sydney (colour palette to be provided)
- DMX Recorder to suit.



**The Goods Line – South of Ultimo Road pedestrian bridge**

Location:	Specifications:
The Goods Line – South <b>23 Nights 23 May – 14 June 2025</b>	<ul style="list-style-type: none"> <li>• Wash lighting between food vendors with colour changing wash.</li> <li>• Lighting Theme: Vivid Sydney (colour palette to be provided)</li> <li>• DMX recorders to suit.</li> </ul>



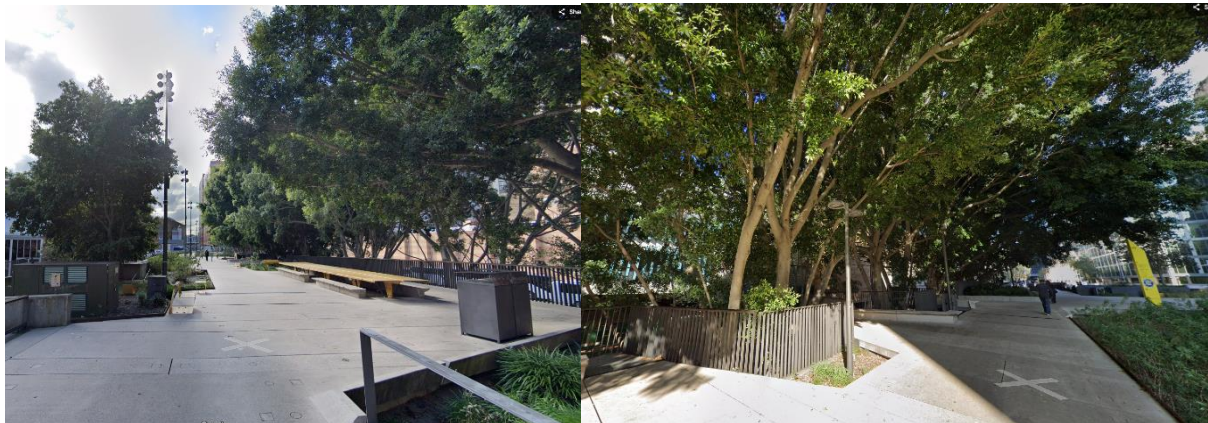
**Mary Anne Street Ultimo**

Location:	Specifications:
The Goods Line end of Maryanne street, Ultimo. <b>23 Nights 23 May – 14 June 2025</b>	<ul style="list-style-type: none"> <li>• Wash lighting of area</li> <li>• Festoon lighting (approx. 100m)</li> <li>• Lighting Theme: Vivid Sydney (colour palette to be provided)</li> <li>• DMX recorders as required.</li> </ul>



*NB: All weatherproofing, assorted rigging, power distribution and cabling management to be provided by the contractor.*

The Goods Line Centre	
Location:	Specifications:
The Goods Line Centre <b>23 Nights 23 May – 14 June 2025</b>	<ul style="list-style-type: none"> <li>• Wash lighting of area</li> <li>• Lighting Theme: Vivid Sydney (colour palette to be provided)</li> <li>• DMX recorders as required.</li> </ul>



*NB: All weatherproofing, assorted rigging, power distribution and cabling management to be provided by the contractor.*

Tumbalong Park Food Area	
Location:	Specifications:
Tumbalong Park <b>23 Nights 23 May – 14 June 2025</b>	<ul style="list-style-type: none"> <li>• Wash lighting of area</li> <li>• Lighting Theme: Vivid Sydney (colour palette to be provided)</li> <li>• DMX recorders as required.</li> </ul>



*NB: All weatherproofing, assorted rigging, power distribution and cabling management to be provided by the contractor.*

<b>Metro Theatre and Central St</b>	
<b>Location:</b>	<b>Specifications:</b>
Metro Theatre and Central St <b>3 Nights 6 June – 8 June 2025</b>	<ul style="list-style-type: none"> <li>• Wash lighting of front door and street</li> <li>• Lighting Theme: Vivid Sydney (colour palette to be provided)</li> <li>• DMX recorders as required.</li> </ul>





*NB: All weatherproofing, assorted rigging, power distribution and cabling management to be provided by the contractor.*

Town Hall	
<b>Location:</b>	<b>Specifications:</b>
Metro Theatre and Central St <b>4 Nights 27 May, 29 May, 8 June, 13 June</b>	<ul style="list-style-type: none"> <li>• Wash lighting of pylons</li> <li>• Lighting Theme: Vivid Sydney (colour palette to be provided)</li> <li>• DMX recorders as required.</li> </ul>




*NB: All weatherproofing, assorted rigging, power distribution and cabling management to be provided by the contractor.*

Barangaroo Reserve	
<b>Location:</b>	<b>Specifications:</b>
Barangaroo Reserve <b>23 Nights 23 May – 14 June 2025</b>	<ul style="list-style-type: none"> <li>• Wash lighting of 2 areas</li> <li>• Festoon lighting (approx. 60 metres)</li> <li>• Lighting Theme: Vivid Sydney (colour palette to be provided)</li> <li>• DMX recorders as required.</li> </ul>



*NB: All weatherproofing, assorted rigging, power distribution and cabling management to be provided by the contractor.*

Palisade Hotel Millers Point	
<b>Location:</b>	<b>Specifications:</b>
35 Bettington St, Millers Point,  NSW 2000	<ul style="list-style-type: none"> <li>• Wash lighting (LED Bars)</li> <li>• Bars placed on awning and weighted</li> </ul>

**23 Nights 23 May – 14 June 2025**

- Lighting Theme: Vivid Sydney (colour palette to be provided)
- DMX recorders as required.



*NB: All weatherproofing, assorted rigging, power distribution and cabling management to be provided by contractor.*

**Period:**

Destination NSW requests a rate card and itemized quote for services detailed in this RFQ document, during the period outlined below:

<b>Period 1 Vivid Sydney 2025</b>	On signing of agreement to completion of Services as outlined in the schedule attached
Event Dates	23 May – 14 June 2025
Bump in from	12 May 2025 (Subject to scheduling)
Bump out from	15 June 2025 (Subject to scheduling)