

Request for Proposal – Choral Performance, Vivid Sydney 2025

Request:

Destination NSW is seeking applications and itemised quotations for the provision of a mass-choral performance for Vivid Sydney 2025.

Please note this is not a position of employment but a contract for the supply of services. Companies can propose a person for this contract. Individuals with an ABN as either sole trader or company can also submit a response to this RFQ for the supply of the services.

Destination NSW:

Destination NSW is the lead agency, champion and voice for the visitor economy within the NSW Government. Vivid Sydney, the Southern Hemisphere's leading multi-artform festival, transforms Sydney into a vibrant hub of creativity, innovation and community connection. Proudly owned by Destination NSW, Vivid Sydney showcases NSW's cultural vibrancy and positions it as a global leader in artistic innovation. For more information visit: www.vividsydney.com.

2025 Creative Direction

Vivid Sydney's creative direction for 2025 is Vivid Sydney, ***Dream*** Please refer to the Vivid Sydney 2025 Creative Overview document for further information - <https://www.vividsydney.com/creative-direction>

Timeline:

Deadline for receipt of clarification requests	10:00am Tuesday 8 October 2024 (AEDT)
RFQ closing date	10:00am Tuesday 15 October 2024 (AEDT)
Interviews	Throughout October
Successful applicant notified	Thursday 31 October 2024
Unsuccessful applicants notified	Thursday 31 October 2024
Commencement of Contract	November 2024

Selection Criteria:

Criteria	Weighting (%)
Value for money	10%
Creative concept, including new approaches to performances, proposed line up and audience interaction	40%
Ability to manage and deliver proposed concepts, i.e. experience in large-scale multi-artist performance works	20%
Established contacts with proposed performers	20%

Compliance with Request for Proposal	10%
TOTAL	100%

What Destination NSW requires:

Destination NSW requires an itemised quotation which addresses the items in Annexure A, i.e. Specification of Services, Key Considerations and General Items. Attention should also be directed towards the Selection Criteria.

1. A written response of no more than two (2) pages which addresses the Selection Criteria and Specifications of Services outlined in Annexure A.
2. An itemised all-inclusive quotation for Vivid Sydney 2025, exclusive of GST but inclusive of all other taxes and charges.
3. The payment schedule will be based upon a schedule for delivery of the Services with payments made against milestones achieved. The milestones will be set out in the contract to the Supplier. Applicants note that payments will not be on a monthly basis but rather on completion of outcomes and tasks.

Clarification of Requests for Quotes:

If you require clarification of this Request for Quotation, please email Julian Ramundi, Vivid Music Curator and Producer at julian.ramundi@dsw.com.au

Please note that any clarifications will be given to other suppliers that have been offered the opportunity to provide a quote. Clarification Addendums will be posted via the [Work with Us](#) page on the Vivid Sydney website.

How to respond to a Request for Quotation (RFQ):

Please review the relevant RFQ documentation, Clarification Addendums, Frequently Asked Questions and Terms & Conditions prior to preparing your response.

Respondents should address the specific requirements of the services and, the selection criteria detailed within the RFQ documentation. Answers and supporting documentation will need to be uploaded via the Vivid Sydney Website using the [Apply Now](#) button.

NB: This form cannot be saved or changed after submission, please ensure that you check the accuracy of your information prior to submitting.

ANNEXURE A

SPECIFICATION OF SERVICES

Vivid Sydney is the largest festival of light, music, ideas and food in the Southern Hemisphere and the largest event in Australia, and is owned, managed and produced by destination NSW. Vivid Sydney has been integral in positioning Sydney as the creative capital of the Asia Pacific and instrumental in driving visitation to Sydney and stimulating the city's visitor economy/ For more information visit www.vividsydney.com

Vivid Music presents an extensive series of live performances and musical collaborations, including free concerts and ticketed events across the city. The program features local and international artists alongside immersive and interactive experiences, family and children's events.

For Vivid Music 2025, we are seeking a mass-participation choral event and concert to present as part of our free live music program, Tumbalong Nights, held at Tumbalong Park. We are seeking creative proposals for the concert, to feature multiple choral performances, guest performances as well as audience interaction.

Timings (TBC and in discussion with Vivid Sydney team):

- Up to 3hr event including breaks, between approximately 6.30pm – 9.30pm.
- Sound check available at event venue in the afternoon of the performance, after 2pm (TBC)

Potential dates (one date only from the below, to be discussed)

- Saturday 25 May
- Saturday 31 May
- Saturday 7 June
- Sunday 8 June

Event proposal to include but not limited to:

- A selection of choirs to perform throughout the evening
- Ability for choirs to join for a final group performance of up to 150 voices (final number TBC).
- Sections during the event for audience interaction and participation, learning of songs etc.
- Show creative and/or song selection to align with the Vivid Sydney 2025 theme, 'Dream'
- Guest soloists to perform throughout the evening (talent suggestions to be approved by Vivid Sydney team).
- Potential for 'off-stage' performances including choirs and singers placed at other locations throughout Tumbalong Park, or potentially other areas of the Vivid Sydney footprint
- Host for the evening (if required).
- Rights to be photographed and filmed for marketing, promotional and media purposes on the following basis: royalty free, worldwide, right to edit, and any media.
- Provision of Moral rights waived.

Itemised quotation to include

- Approximate costs for performers and all rehearsals, musical arrangements, travel and transport.

Supplier to provide

- Management of suggested choirs, performers and song selections (to be approved by Vivid Sydney team).
- Management and selection of live band to accompany the performances.
- Song arrangements and/or procurement of sheet music as required.
- Management and scheduling of rehearsals as required.
- Scheduling of the event performances
- Any required travel and transport
- All Copyright rights, artistic/musical arrangements and other performance rights obtained and documented
- Assistance with payment of One Music licence fees

Destination NSW to provide:

- All technical production at event location including audio, lighting and vision equipment and required crew.
- Stage manager/s for the event.
- Promotion and publicity of the event.
- Potential uniforms, if required
- Event creative and imagery.
- Standard catering at the event venue.

Notes:

- It is expected this event will celebrate the Sydney choir scene with choirs being Sydney based
- Selection of talent should be diverse, including gender, sexuality, first nations, people with disability and children where possible
- Contracts and payments for performers can be managed by Contractor or DNSW, upon further discussion. Quote to include indicative costs for all performers.

GENERAL ITEMS

The successful supplier must provide:

- Appropriate public liability insurance. Minimum \$20 million (AUD).
- Appropriate workers compensation insurance as required by law.
- An Australian Business Number or Australian Company Number.

KEY CONSIDERATIONS

The successful supplier will be required to enter into a Contract of Engagement with Destination NSW which includes, but is not limited to the following terms:

- Ownership of all intellectual property (including copyright) in any project material will vest in and/or be assigned to Destination NSW on a royalty free, for use worldwide, free of charge in perpetuity basis. The supplier will agree to execute all documents and do all things required for the purposes of giving effect to this. The project material once assigned will be used by Destination NSW, tourism trade stakeholders, media and the NSW Government.
- Indemnifying Destination NSW for all work carried out.
- Abiding by a supplier's code of conduct as issued by the NSW Government

- Termination Clause, Destination NSW may at any time terminate the contract without cause and for any reason by giving 30 days' notice in writing to the supplier, such termination being effective upon expiration of the 30-day period. Destination NSW is not liable for any payments to the supplier beyond the 30-day notice period, and such amount will be received by the supplier in full satisfaction and discharge of any claims of any nature whatsoever in connection with this contract. Destination NSW would not be liable for any further/pro-rata payments.
- If the supplier does not perform the services required, the supplier is not entitled to receive any further payments and must if so required by notice in writing to the supplier by Destination NSW, repay to Destination NSW all payments made under this contract or such part of the payments as so demanded by Destination NSW with respect to expenses already incurred and services rendered to date and must make such repayment within 7 days of the date of such demand by Destination NSW or within such longer period as specified by Destination NSW.

Period:

PERIOD 1: Vivid Sydney 2025	November 2024 – June 2025
---------------------------------------	---------------------------