

Request for Quotation – Vivid Sydney Lighting Overlay Services 2024 and an option 2025

Request:

Destination NSW is seeking responses and an itemised quotation for the provision of **Lighting Overlay Services** for Vivid Sydney **2024 with an option 2025**.

Please note this is not a position of employment but a contract for the supply of services. Companies can propose a person for this contract.

Destination NSW:

Destination NSW is the lead agency, champion, and voice for the visitor economy within the NSW Government.

Spearheading a whole-of-government approach to visitor economy growth, Destination NSW is responsible for leading the delivery of the NSW Visitor Economy Strategy 2030 in partnership with government and industry.

Destination NSW influences and shapes the visitor economy through strategic research, policy and thought leadership, stakeholder engagement and consultation, commercial partnerships and investment in visitor experiences, business support, marketing and events.

Investing in a world-class events calendar to maximise economic and social benefits and, position NSW as the events capital of the Asia Pacific, is a key strategic pillar of the Visitor Economy Strategy 2030.

Vivid Sydney, the largest festival of light, music and ideas in the Southern Hemisphere and the largest event in Australia, is owned, managed and produced by Destination NSW. Vivid Sydney has been integral in positioning Sydney as the creative capital of the Asia Pacific and, instrumental in driving visitation to Sydney and stimulating the city’s visitor economy (the ‘Event’). For more information visit: www.vividsydney.com

Period:

Destination NSW requests an itemised quotation for services detailed in this RFQ document, during the period outlined below:

Period 1 Vivid Sydney 2024	On signing of agreement to completion of Services as outlined in the schedule attached
Period 2 Vivid Sydney 2025	On signing of agreement to completion of Services as outlined in the schedule attached – if option is exercised

Destination NSW will advise the successful contractor in writing 60 days before the contract period ends if it wishes to execute a Period 2. If the option is not exercised, Destination NSW has no further liability to the successful contractor. If the option is exercised, a new contract of engagement will be negotiated and executed for each of the above periods.

Timeline:

Deadline for receipt of clarification requests	10:00am on Monday 29 April 2024 (AEST)
RFQ closing date	10:00am on Friday 3 May 2024 (AEST)
Assessment	Week beginning 6 May 2024
Successful contractor notified	Week ending 6 May 2024
Unsuccessful contractor(s) notified	Week beginning 13 May 2024
Commencement of Contract	Monday, 13 May 2024

Selection Criteria:

Evaluation of all received proposals will be based on the following criteria:

Criteria	Weighting (%)
Value for money	25%
Demonstrated experience in designing, scoping and managing the delivery of “turnkey” lighting treatments for multi-day, outdoor major events and festivals across multiple precincts.	20%
Demonstrated financial capacity to provide key equipment/materials as specified in Annexure B	20%
Proven ability to deliver services within agreed project timeframes and budgets as well Australian standards and legislation	20%
Relevant qualification(s), licence(s), certification(s) and experience of proposed staff and/ or key personnel	10%
Compliance with this Request for Quotation	5%
TOTAL	100%

What Destination NSW requires:

Destination NSW requires an itemised quotation which addresses the items in Annexure A, i.e. Specification of Services, Key Considerations and General Items. Attention must also be directed towards the Selection Criteria.

1. A written response of no more than two (2) pages which addresses the Selection Criteria and Specifications of Services outlined in Annexure A. This will include a Creative Brief response to a lighting installation.
2. An itemised all-inclusive quotation for period 1 as outlined in Annexure A and/or Annexure B which ever applicable, inclusive of all charges.
3. An itemised all-inclusive quotation for period 2 as outlined in Annexure A and/or Annexure B which ever applicable, inclusive of all charges.
4. An itemised rate card for period 1 and 2 of general lighting overlay equipment and labour rates inclusive of all charges, for any additional sites that may be required.

5. Company capability statement / portfolio/ Current curriculum vitae including details for two (2) referees.

Destination NSW reserves its rights to contract only part of the services above, or to not contract at all, depending on the outcome of ongoing operational variations.

Clarification of Request for Quotation:

If you require clarification of this Request for Quotation, please click [here](#) to email the Vivid Sydney team.

Please note that any clarifications will be given to other contractors that have been offered the opportunity to provide a quote. Clarification Addendums will be posted via the [Work with Us](#) page on the Vivid Sydney website.

How to respond to a Request for Quotation (RFQ):

Please review the relevant RFQ documentation, Clarification Addendums, Frequently Asked Questions and Terms & Conditions prior to preparing your response.

Respondents should address the specific requirements of the services and, the selection criteria detailed within the RFQ documentation. Answers and supporting documentation will need to be uploaded via the Vivid Sydney Website using the [Apply Now](#) button.

NB: This form cannot be saved or changed after submission, please ensure that you check the accuracy of your information prior to submitting.

ANNEXURE A
Specifications of service:
<p>The Contractor is required to work under the direction of the Festival Director, Technical Manager, Vivid Sydney, and Production Manager, Vivid Light, to plan, implement and deliver Lighting Overlay Services.</p> <p>The Contractor will collaborate with the Technical Manager and Production Manager, Vivid Light to deliver on the technical, operational, and logistical elements across all sites.</p> <p>The Contractor will be responsible for ensuring that all items are safely installed, operated and maintained during bump in, the Event period and bump out to deliver the services across multiple precincts.</p> <p>The anticipated locations for these services include:</p> <ul style="list-style-type: none"> • CBD - The Machine Hall (External Facade) • The Goods Line – Frank Gehry Building Facade • Sydney Harbour Bridge Pylons (western side) • The Goods Line Tunnel • Other locations as outlined by Destination NSW <p>Key Accountabilities:</p> <ul style="list-style-type: none"> • Liaise with Vivid Sydney Production and Operations staff to deliver the Lighting Overlay Services in keeping with relevant Australian Standards and legislation

- Provision of an experienced Lighting Programmer to be available for pre-production meetings, programming and site visits as required
- Provision of suitably qualified and experienced staff required to successfully install, operate, and maintain the Building Lighting Overlay across all Locations for the duration of the Event.
- Provide lighting and programming plans with power requirements, following consultation with the Vivid Sydney team
- Provide the required equipment to successfully execute the activation program, including but not limited to:
 - IP rated lighting package
 - Cabling
 - Power Supply
 - Control systems and servers
 - Weatherproof enclosures & LED safety lighting
 - Compliance Certificates and insurances
 - Sufficient backup stock of relevant lighting infrastructure should damage, or breakage occur during the Event
- Provide accredited personnel over an agreed range of dates for the compliant fit out/install and removal of any equipment
- Provide accredited personnel system and equipment checks on an agreed schedule throughout the festival.
- Provide all equipment and licensed/certified persons, and undertake any inductions or preparation of any documentation as required to complete the installations
- Provide safe, tested, and tagged electrical connections to provide electricity supply including all necessary rigging, cable tray and power distribution equipment
- Develop and deliver upon a valid risk assessment and a detailed risk management plan
- Contribute to and comply with Vivid Sydney Risk Assessments and other plans as required
- Coordinate end to end planning requirements including transport and loading/unloading, storage and distribution of (including sourcing storage and coordination of storage) equipment
- Work collaboratively with Destination NSW to determine the final program, including the overall design, equipment, and schedule
- Provide specialist technical staff / plant operators / riggers (if required) for the bump in, Event and bump out period
- Identify resource needs to ensure goals are achieved within deadlines
- Exercise due diligence to comply with all relevant laws and Work Health and Safety standards

Event requirements:

- All maintenance during the Event
- Lighting to be operational from 6pm – 11pm each night during the Event
- Supply onsite representatives each night of operation 4pm – 12am
- Provide 24/7 contact details for representative on a on call basis if required

Event Dates:

- Bump In From: Friday 10 May 2024 – Friday 24 May 2024
- Event: Friday 24 May 2024 – Saturday 15 June 2024
- Bump Out From: Saturday 15 June 2024 – Friday 21 June 2024

NB: Dates are subject to change

General items:

The successful contractor must provide:

- Appropriate public liability insurance noting Destination NSW as an Interested Party. Minimum \$20 million (AUD (Australian Dollars)).
- Appropriate professional liability insurance. Minimum \$10 million (AUD).
- Appropriate workers compensation insurance, and any other applicable insurances and accreditations – as required by law
- An Australian Business Number or Australian Company Number.
- High quality, guaranteed and fit for purpose Goods and Services
- Qualifications, permits, licencing and accreditations relevant to undertake the works detailed herein. Copies to be provided to Destination NSW.
- Copies of all relevant Safe Work Method Statements (SWMS).
- Project specific risk assessment against Destination NSW provided template.
- Any other specific documents as required

The Contractor must ensure they adhere to all relevant laws and regulations applicable to the services, including the Australian Modern Slavery and Child Protection legislation.

Key Considerations:

The successful contractor will be required to enter a Contract of Engagement with Destination NSW which includes, but is not limited to the following terms:

- Ownership of all intellectual property (including copyright) in any project material will vest in and/or be assigned to Destination NSW on a royalty free, for use worldwide, free of charge in perpetuity basis. The contractor will agree to execute all documents and do all things required for the purposes of giving effect to this. The project material once assigned will be used by Destination NSW, tourism trade stakeholders, media, and the NSW Government
- Indemnifying Destination NSW for all work carried out
- Abiding by a supplier’s code of conduct as issued by the NSW Government
- Termination Clause, Destination NSW may at any time terminate the contract without cause and for any reason by giving 30 days’ notice in writing to the contractor, such termination being effective upon expiration of the 30-day period. Destination NSW is not liable for any payments to the contractor beyond the 30-day notice period, and such amount will be received by the contractor in full satisfaction and discharge of any claims of any nature whatsoever in connection with this contract. Destination NSW would not be liable for any further/pro-rata payments.
- If the contractor does not perform the services required, the contractor is not entitled to receive any further payments and must if so required by notice in writing to the contractor by Destination NSW, repay to Destination NSW all payments made under this contract or such part of the payments as so demanded by Destination NSW with respect to expenses already incurred and services rendered to date and must make such repayment within 7 days of the date of such demand by Destination NSW or within such longer period as specified by Destination NSW.
- The use of sub-contractors to deliver parts of this work must include an outline of the proposed contracting structure in response to this Request for Quotation
- The terms and conditions and deliverables of this request for quotation apply to any sub-contractor/s engaged to assist in the delivery of this project. All proposed sub-contractor/s must be approved in writing by Destination NSW prior to engagement and be compliant with any relevant legislation regarding payments.
- Any case studies and public presentations are to be approved by Destination NSW prior to use.

- Any costs incurred in preparing and submitting the RFQ are the responsibility of the Contractor.

Destination NSW will provide the following:

- Footprint/grid map of the Vivid Sydney Precincts
- Plant required to deliver the services
- All Power supply in nominated locations by Destination NSW
- Access to any mandatory online inductions and training systems

ANNEXURE B

Please provide a turn-key lighting and rigging system, including all associated Labour, Consumables and control. The Contractor must provide full lighting plans for approval by DNSW and the appropriate landowner.

**CBD - The Machine Hall (External Facade)
185 Clarence St, Sydney New South Wales 2000**

Location:

CBD - The Machine Hall (External Facade)
Only required for Tuesday 4 June – Saturday 15 June 2024

Specifications:

- Lighting of external facade with a colour changing wash.
- Projection of Gobos on front facade.
- Lighting Theme: Vivid Sydney (colour palette to be provided)
- DMX Recorders to suit.
- Budget: Up to \$23,000



The Goods Line – Frank Gehry Building Façade
Corner Omnibus Lane and Ultimo Road, Ultimo, NSW 2007

Location:

The Goods Line – Frank Gehry Building Façade
23 Nights 24 May – 15 June 2024

Specifications:

- Up lighting eastern facade with colour changing wash.
- Lighting Theme: Vivid Sydney (colour palette to be provided)
- DMX recorders to suit.
- Budget: Up to \$25,000



Western Sydney Harbour Bridge Pylons

Location:

Sydney Harbour Bridge Pylons (western side)
 Dawes Point & North Sydney
23 Nights 24 May – 15 June 2024

Specifications:

- Wash lighting of the Sydney Harbour Bridge Pylons (western side)
- Controlled lighting treatment with consideration of the Sydney Harbour Bridge lighting design.
- Lighting Theme: Vivid Sydney (colour palette to be provided)
- DMX recorders as required.
- Budget: Up to \$60,000



NB: All weatherproofing, assorted rigging, power distribution and cabling management to be provided by the contractor.

The Goods Line Tunnel	
Location:	Specifications:
End of The Goods Line near Devonshire Tunnel walk to Central Station 23 Nights 24 May – 15 June 2024	<ul style="list-style-type: none"> • Controlled lighting treatment of The Goods Line Tunnel. • Lighting Theme: Fire • DMX recorders as required. • Only 30m depth • Budget: Up to \$50,000



NB: All weatherproofing, assorted rigging, power distribution and cabling management to be provided by the contractor.