

Request for Quotation – Power Generation and Distribution Equipment Services, Vivid Sydney 2022 and option for Vivid Sydney 2023

Request:

Destination NSW is seeking responses and itemised quotations for the provision of **Power Generation and Distribution Equipment services** (including delivery, maintenance and removal) for Vivid Sydney **2022 and 2023 (option to be exercised for 2023)**.

Destination NSW will book services and equipment on an as needs and time basis based on rate-card pricings provided as part of this Request for Quotation.

Destination NSW:

Destination NSW is the lead agency, champion and voice for the visitor economy within the NSW Government.

Spearheading a whole-of-government approach to visitor economy growth, Destination NSW is responsible for leading the delivery of the NSW Visitor Economy Strategy 2030 in partnership with government and industry.

Destination NSW influences and shapes the visitor economy through strategic research, policy and thought leadership, stakeholder engagement and consultation, commercial partnerships and investment in visitor experiences, business support, marketing and events.

Investing in a world-class events calendar to maximise economic and social benefits and, position NSW as the events capital of the Asia Pacific, is a key strategic pillar of the Visitor Economy Strategy 2030.

Vivid Sydney, the largest festival of light, music and ideas in the Southern Hemisphere and the largest event in Australia, is owned, managed and produced by Destination NSW. Vivid Sydney has been integral in positioning Sydney as the creative capital of the Asia Pacific and, instrumental in driving visitation to Sydney and stimulating the city's visitor economy (the 'Event'). For more information visit: www.vividsydney.com

Period:

Destination NSW requests an itemised quotation for services detailed in this RFQ document, during the period outlined below:

Period 1 Vivid Sydney 2022	On signing of agreement to completion of Services as outlined in the schedule attached
Period 2 – Option Vivid Sydney 2023	On signing of agreement for period 2 to completion of Services as outlined in the schedule attached

Destination NSW will advise the successful contractor in writing 60 days before the contract period ends if it wishes to execute Period 2. If the option is not exercised, Destination NSW has no further liability to the successful contractor. If the option is exercised, a new contract of engagement will be negotiated and executed for each of the above periods.

Timeline:

NDA Signed and Returned By	10:00am on Thursday 23/12/2021 (AEST)
Deadline for receipt of clarification requests	10:00am on Thursday 20/01/2022 (AEST)
RFQ closing date	10:00am on Thursday 27/01/2022 (AEST)
Assessment/Interview	Week beginning 28/01/2022
Successful contractor notified	Week beginning 04/02/2022
Unsuccessful contractor(s) notified	Week beginning 04/02/2022
Commencement of Contract	11/02/2022

Selection Criteria:

Evaluation of all received proposals will be based on the following criteria:

Criteria	Weighting (%)
Value for money	25%
Demonstrated experience in managing the delivery of Power Generation and Distribution Equipment for multi-day, outdoor major events and festivals across multiple precincts.	20%
Proven track record on safety and risk management, preferably in a major events or festivals context.	20%
Relevant qualification(s), certification(s) and experience of proposed staff and / or key personnel	15%
Demonstrated communications and relationship management capability in a high-pressure environment. Proven ability to deliver services within agreed project timeframes and budgets	15%
Compliance with this Request for Quotation	5%
TOTAL	100%

What Destination NSW requires:

Destination NSW requires a Non-Disclosure Agreement to be signed first in order to provide the service provider appropriate information for quoting. Please [click here](#) to email the Vivid Sydney team to request the NDA.

Destination NSW requires an itemised quotation which addresses the items in Annexure A, i.e. Specification of Services, Key Considerations and General Items. Attention must also be directed towards the Selection Criteria.

1. A written response of no more than four (4) pages which addresses the Selection Criteria and Specifications of Services outlined in Annexure A
2. An itemised quotation for Period 1 including:
 - a. A detailed rate card with hourly / daily / weekly / monthly rates
 - b. A detailed rate card with delivery and pick up costs for all equipment.
3. An itemised quotation for Period 2 (at Destination NSW discretion) including:
 - a. A detailed rate card with hourly / daily / weekly / monthly rates
 - b. A detailed rate card with delivery and pick up costs for all equipment.

Destination NSW may opt not to engage with the successful Contractor on specific elements of this request for quotation due to ongoing operational variations

Clarification of Request for Quotation:

If you require clarification on this Request for Quotation, please click [here](#) to email the Vivid Sydney team.

Please note that any clarifications will be given to other contractors that have been offered the opportunity to provide a quote. Clarification Addendums will be posted via the [Work with Us](#) page on the Vivid Sydney website.

How to respond to a Request for Quotation (RFQ):

Please review the relevant RFQ documentation, Clarification Addendums, Frequently Asked Questions and Terms & Conditions prior to preparing your response.

Respondents should address the specific requirements of the services and, the selection criteria detailed within the RFQ documentation. Answers and supporting documentation will need to be uploaded via the Vivid Sydney Website using the [Apply Now](#) button.

NB: This form cannot be saved or changed after submission, please ensure that you check the accuracy of your information prior to submitting.

ANNEXURE A

Specifications of Service

The Contractor will work collaboratively with the Production Manager, Vivid Light, Technical Manager, and Event Operations Manager to plan, implement and deliver Power Generation and Distribution Equipment for light installations, lighting/projection treatments and event operations.

The Contractor will be responsible for ensuring that all items are safely installed, operated and maintained during bump in, the Event period and bump out to deliver the services across multiple precincts.

The anticipated Locations for these services include:

- Circular Quay
- The Rocks
- Campbells Cove & Hickson Road Reserve
- Sydney CBD North
- Darling Harbour
- Goods Line & Central Station
- Dawes Point & Barangaroo
- Other locations To Be Confirmed

Key Accountabilities:

- Provide Event Power Generation and Distribution Equipment in keeping with relevant ISO, Australian Standards and relevant legislation
- Liaison with Vivid Light Artists and provision of technical / electrical advice and assistance where required
- Provision of suitably qualified, licenced and experienced electricians and labour required to successfully install, test and tag, operate and maintain the Power Generation and Distribution Equipment plan.
- Provide testing and tagging services to Vivid Light Artists on a case-by-case basis prior to the event and on-site during bump in
- Provide specialist technical electricians / staff / plant operators / installers for the bump in, Event period and bump out
- Provide infrastructure for safe fuel storage, if required

- Be in attendance on site throughout the bump in, Event period and bump out to provide immediate technical support on both a pre-planned and as required basis
- Ensure a rapid response capability of less than 2 hours in Sydney
- Provision of valid Risk Assessment and Safe Work Method Statements (SWMS)
- Provide a COVID-19 Safety and Risk Minimisation Plan in line with the guidelines under public health orders and all PPE for staff involved in providing the services
- Collaborate with relevant team to contribute and update into the Destination NSW strategic risk register
- Be able to take direction from Destination NSW or any other authorised third party
- Must be able to work to strict deadlines, and must have appropriate staff to facilitate this or the ability to provide additional staff to meet strict deadlines
- Any other administrative duties as required or directed by Destination NSW to deliver the above scope of work.

Equipment:

- A detailed rate card (daily / weekly / monthly rates) for the equipment listed below:
 - 3 Phase Extensions (10m, 15m, 30m, 50m, 100m)
 - 240v 10A Extensions (10m, 20m, 30m, 40m, 50m, 70m)
 - 240v 15A Extensions (10m, 20m, 50m)
 - 240v 20A Extensions (10m, 20m, 50m)
 - Powerlock Tails
 - Powerlock Extensions
 - Distribution Boards (10amp, 20amp, 32amp – single phase / 3phase)
 - Cable-tray (2 Channel) – Yellow Jacket Style
 - Cable-tray (5 Channel) – Yellow Jacket Style
 - Cable-tray – Accessible Wide Format Style – Low Gradient
 - 5/6.5 KVA Generator
 - 20KVA Generator (silenced)
 - 45KVA Generator (silenced)
 - 60KVA Generator (silenced)
 - 80KVA Generator (silenced)

- 100KVA Generator (silenced)
- Renewable energy system options including Solar, Hydrogen and Green Fuels.
- A detailed rate card (daily / weekly / monthly rates) for the delivery, install and pick up costs for the locations listed below:
 - Circular Quay
 - The Rocks
 - Campbells Cove & Hickson Road Reserve
 - Sydney CBD North
 - Goods Line & Central
 - Dawes Point & Barangaroo
 - Darling Harbour
- The Contractor will be required to provide their own:
 - Laptop and any software to deliver the required services
 - Mobile phone, including costs associated with use
 - Staff recruitment, management, catering, uniforms or other staff engagement / benefit costs
 - Parking, travel and mobilisation costs

General Items:

The successful contractor must provide:

- Appropriate public liability insurance noting Destination NSW as an Interested Party. Minimum \$20 million (AUD).
- Appropriate professional liability insurance. Minimum \$10 million (AUD).
- Appropriate workers compensation insurance, and any other applicable insurances and accreditations – as required by law
- An Australian Business Number or Australian Company Number.
- High quality, guaranteed and fit for purpose Goods and Services
- Qualifications, permits, licencing and accreditations relevant to undertake the works detailed herein. Copies to be provided to Destination NSW.
- Copies of all relevant Safe Work Method Statements (SWMS).
- Project specific risk assessment against Destination NSW provided template.
- COVID safe plan to include sanitisation cleaning procedures.
- Any other specific documents as required

The Contractor must ensure they adhere to all relevant laws and regulations applicable to the services, including the Australian Modern Slavery and Child Protection legislation.

Key Considerations:

The successful contractor will be required to enter into a Contract of Engagement with Destination NSW which includes, but is not limited to the following terms:

- Ownership of all intellectual property (including copyright) in any project material will vest in and/or be assigned to Destination NSW on a royalty free, for use worldwide, free of charge in perpetuity basis. The contractor will agree to execute all documents and do all things required for the purposes of giving effect to this. The project material once assigned will be used by Destination NSW, tourism trade stakeholders, media and the NSW Government
- Indemnifying Destination NSW for all work carried out
- Abiding by a supplier's code of conduct as issued by the NSW Government
- Termination Clause, Destination NSW may at any time terminate the contract without cause and for any reason by giving 30 days' notice in writing to the contractor, such termination being effective upon expiration of the 30-day period. Destination NSW is not liable for any payments to the contractor beyond the 30-day notice period, and such amount will be received by the contractor in full satisfaction and discharge of any claims of any nature whatsoever in connection with this contract. Destination NSW would not be liable for any further/pro-rata payments
- If the contractor does not perform the services required, the contractor is not entitled to receive any further payments and must if so required by notice in writing to the contractor by Destination NSW, repay to Destination NSW all payments made under this contract or such part of the payments as so demanded by Destination NSW with respect to expenses already incurred and services rendered to date and must make such repayment within 7 days of the date of such demand by Destination NSW or within such longer period as specified by Destination NSW.
- The use of sub-contractors to deliver parts of this work must include an outline of the proposed contracting structure in response to this Request for Quotation
- The terms and conditions and deliverables of this request for quotation apply to any sub-contractor/s engaged to assist in the delivery of this project. All proposed sub-contractor/s must be approved in writing by Destination NSW prior to engagement and be compliant with any relevant legislation regarding payments.
- Any case studies and public presentations are to be approved by Destination NSW prior to use.
- Any costs incurred in preparing and submitting the RFQ are the responsibility of the Contractor.

Destination NSW will provide the following:

- Technical, creative and operational details for identified Vivid Sydney Program Content across the Destination NSW produced Event Precincts
- Specialist plant and equipment (e.g. forklifts, scissor lifts, boom lifts) where planned works require these resources on site
- Access to any available historical Event documentation as required
- Radio communication equipment (as reasonably provided by Destination NSW) for use throughout the Event Period if required.
- Footprint Maps once NDA is signed.