

Request for Quotation – Power Generation and Distribution Equipment Services, Vivid Sydney 2021 and 2022

Request:

Destination NSW is seeking an itemised quotation for the provision of **Power Generation and Distribution Equipment services** (including delivery, maintenance and removal) for Vivid Sydney 2021, with an option for Vivid Sydney 2022 (at Destination NSW discretion).

Destination NSW will book services and equipment on an as needs and time basis based on rate-card pricings provided as part of this Request for Quotation.

About Destination NSW and Vivid Sydney:

Destination NSW is the lead NSW Government agency for the New South Wales (NSW) tourism and major events sectors. Our role is to market Sydney and NSW as one of the world's premier tourism and major events destinations; to secure major sporting and cultural events; to work in partnership with Business Events Sydney to win major international conventions and incentive travel reward programs; to drive economic and social benefits to the State and, deliver on the NSW 2030 Visitor Economy Strategy targets.

Vivid Sydney (the 'Event'), the largest festival of light, music and ideas in the Southern Hemisphere and the largest event in Australia, is owned, managed and produced by Destination NSW. Vivid Sydney has been integral in cementing Sydney's position as the creative capital of the Asia-Pacific and, instrumental in driving visitation to Sydney and stimulating the city's visitor economy.

Vivid Sydney features the world's best creative industry forums, a mesmerising free public exhibition of outdoor lighting sculptures and projections, a cutting-edge contemporary music program and the spectacular lighting of Sydney's iconic buildings and other Sydney precincts.

Timeline:

Deadline for receipt of clarification requests	10.00am, Friday 14 May 2021 (AEST)
RFQ closing date	10.00am, Friday 21 May 2021 (AEST)
Successful Service Provider notified	w/c Monday 31 May 2021 (AEST)
Unsuccessful Service Provider(s) notified	w/c Monday 31 May 2021 (AEST)
Commencement of Contract	w/c Monday 7 June 2021 (AEST)

Selection Criteria:

Criteria	Weighting (%)
Value for money	30%
Relevant qualification(s), certification(s) and experience of proposed staff and / or key personnel	25%
Demonstrated experience in managing the delivery of Power Generation and Distribution Equipment for multi-day, outdoor major events and festivals across multiple precincts.	25%
Proven ability to deliver services within agreed project timeframes and budgets	15%
Compliance with this Request for Quotation	5%
TOTAL	100%

What Destination NSW requires:

1. A written response of no more than two (2) pages which addresses the Selection Criteria and Specifications of Services outlined in Annexure A
2. An itemised quotation for 2021 including:
 - a. A detailed rate card with hourly / daily / weekly / monthly rates
 - b. A detailed rate card with delivery and pick up costs for all equipment.
3. An itemised quotation for 2022 (at Destination NSW discretion) including:
 - a. A detailed rate card with hourly / daily / weekly / monthly rates
 - b. A detailed rate card with delivery and pick up costs for all equipment.

Clarification of Request for Quotation:

If you require clarification on any parts of this Request for Quotation, please [click here](#) to email the Vivid Sydney team.

Please note that any clarification will be provided to the other goods/service providers that have been offered the opportunity to provide a quote. Clarification Addendums will be posted via the [Work with Us](#) page on the Vivid Sydney website.

Lodgement Details:

Please review the relevant RFQ documentation, any Clarification Addendums, Frequently Asked Questions and Terms & Conditions prior to preparing your response.

Respondents are required to answer the specific requirements of the services and address the selection criteria detailed within the RFQ documentation. Answers and supporting documentation will need to be uploaded via the Vivid Sydney Website using the [Apply Now](#) button.

ANNEXURE A

SPECIFICATION OF SERVICES

Destination NSW is seeking an itemised quotation for the provision of **Power Generation and Distribution Equipment services** (including delivery, maintenance and removal) for Vivid Sydney 2021, with an option to renew for Vivid Sydney 2022 (at Destination NSW discretion).

The Contractor will work collaboratively with the Production Manager, Vivid Light, Technical Manager, Vivid Light and Event Operations Manager to plan, implement and deliver Power Generation and Distribution Equipment for light installations, lighting/projection treatments and event operations.

The Contractor will be responsible for ensuring that all items are safely installed, operated and maintained during bump in, the Event period and bump out to deliver the services across multiple precincts.

The anticipated Precincts for these services include:

- Circular Quay
- The Rocks
- Campbells Cove & Hickson Road Reserve
- Sydney CBD North
- Darling Harbour.

Key Accountabilities:

- Event Power Generation and Distribution Equipment in keeping with relevant ISO, Australian Standards and relevant legislation
- Liaison with Vivid Light Artists and provision of technical / electrical advice and assistance where required
- Provision of suitably qualified and experienced electricians and labour required to successfully install, test and tag, operate and maintain the Power Generation and Distribution Equipment plan.

Specific tasks are as follows:

- Provide testing and tagging services to Vivid Light Artists on a case by case basis prior to the event and on-site during bump in
- Provide specialist technical electricians / staff / plant operators / installers for the bump in, Event period and bump out
- Provide infrastructure for safe fuel storage, if required

- Be in attendance on site throughout the bump in, Event period and bump out to provide immediate technical support on both a pre-planned and as required basis
- Ensure a rapid response capability of less than 24 hours in Sydney
- Provision of valid Risk Assessment and Safe Work Method Statements (SWMS)
- Provide a valid COVID-19 Safe Plan and all PPE for staff involved in providing the services
- Input into the Destination NSW strategic risk register
- Be able to take direction from Destination NSW or any other authorised third party
- Must be able to work to strict deadlines, and must have appropriate staff to facilitate the provision of services
- Any other administrative duties as required or directed by Destination NSW to deliver the above scope of work.

Equipment:

- A detailed rate card (daily / weekly / monthly rates) for the equipment listed below:
 - 3 Phase Extensions (10m, 15m, 30m, 50m, 100m)
 - 240v 10A Extensions (10m, 20m, 30m, 40m, 50m, 70m)
 - 240v 15A Extensions (10m, 20m, 50m)
 - 240v 20A Extensions (10m, 20m, 50m)
 - Powerlock Tails
 - Powerlock Extensions
 - Distribution Boards (10amp, 20amp, 32amp – single phase / 3phase)
 - Cable-tray (2 Channel) – Yellow Jacket Style
 - Cable-tray (5 Channel) – Yellow Jacket Style
 - Cable-tray – Accessible Wide Format Style – Low Gradient
 - 5/6.5 KVA Generator
 - 20KVA Generator (silenced)
 - 45KVA Generator (silenced)
 - 60KVA Generator (silenced)
 - 80KVA Generator (silenced)
 - 100KVA Generator (silenced)

- A detailed rate card (daily / weekly / monthly rates) for the delivery, install and pick up costs for the locations listed below:
 - Circular Quay
 - The Rocks
 - Campbells Cove & Hickson Road Reserve
 - Sydney CBD North
 - Darling Harbour.
- The successful Contractor will be required to provide their own:
 - Laptop and any software to deliver the required services
 - Mobile phone, including costs associated with use
 - Staff recruitment, management, catering, uniforms or other staff engagement / benefit costs
 - Parking, travel and mobilisation costs

GENERAL ITEMS

- The Contractor must provide appropriate public and product liability insurance noting Destination NSW as an Interested Party. Minimum \$20 million
- The Contractor must provide appropriate professional liability insurance. Minimum \$10 million
- The Contractor must provide appropriate workers compensation insurance – as required by law
- Services and equipment must be of the highest quality, guaranteed and fit for purpose
- The Contractor must provide an Australian Business Number or Australian Company Number.
- The Contractor must provide all relevant qualifications and licences.
- The Contractor must ensure they adhere to all relevant laws and regulations applicable to the services, including Australian Modern Slavery legislation.

KEY CONSIDERATIONS

The successful Contractor will be required to enter into a Contract of Engagement with Destination NSW which includes, but is not limited to the following terms:

- Ownership of all intellectual property (including copyright) in any project material will vest in and/or be assigned to Destination NSW on a royalty free, for use worldwide, free of charge in perpetuity basis. The Contractor will agree to execute all documents and do all things required

for the purposes of giving effect to this. The project material once assigned will be used by Destination NSW, tourism trade stakeholders, media and the NSW Government

- Abiding by a supplier's code of conduct as issued by the NSW Government
- Termination Clause, Destination NSW may at any time terminate the contract without cause and for any reason by giving 30 days' notice in writing to the Contractor, such termination being effective upon expiration of the 30-day period. Destination NSW is not liable for any payments to the Contractor beyond the 30-day notice period, and such amount will be received by the Contractor in full satisfaction and discharge of any claims of any nature whatsoever in connection with this contract. Destination NSW would not be liable for any further/pro-rata payments
- If the Contractor does not perform the services required, the Contractor is not entitled to receive any further payments and must if so required by notice in writing to the Contractor by Destination NSW, repay to Destination NSW all payments made under this contract or such part of the payments as so demanded by Destination NSW with respect to expenses already incurred and services rendered to date and must make such repayment within seven (7) days of the date of such demand by Destination NSW or within such longer period as specified by Destination NSW.
- The use of sub-contractors to deliver parts of this work must include an outline of the proposed contracting structure in response to this Request for Quotation
- The successful Contractor will be required to provide all relevant accreditation, licenses and qualifications.

DESTINATION NSW WILL PROVIDE

- Technical, creative and operational details for identified Vivid Sydney Program Content across the Destination NSW produced Event Precincts
- Specialist plant and equipment (e.g. forklifts, scissor lifts, boom lifts) where planned works require these resources on site
- Access to any available historical Event documentation as required
- Radio communication equipment (as reasonably provided by Destination NSW) for use throughout the Event Period if required.