

## Request for Quotation – Power Generation and Distribution Equipment

### Request:

Destination NSW is seeking an itemised quotation for the provision of **Power Generation and Distribution Equipment** (including delivery, maintenance and removal) for Vivid Sydney 2020, with an option for Vivid Sydney 2021 (at Destination NSW discretion).

**Destination NSW will book services on an as needs and time basis based on rate-card pricings provided as part of this Request for Quotation.**

### About Destination NSW and Vivid Sydney:

Destination NSW is the lead NSW Government agency for the New South Wales (NSW) tourism and major events sectors. Our role is to market Sydney and NSW as one of the world's premier tourism and major events destinations; to secure major sporting and cultural events; to work in partnership with Business Events Sydney to win major international conventions and incentive travel reward programs; to develop and deliver initiatives that will drive visitor growth throughout the state; and to achieve the NSW Government's target to triple overnight visitor expenditure by the year 2030.

Vivid Sydney (the 'Event'), the largest festival of light, music and ideas in the Southern Hemisphere and the largest event in Australia, is owned, managed and produced by Destination NSW. Vivid Sydney has been integral in cementing Sydney's position as the creative capital of the Asia-Pacific and, instrumental in driving visitation to Sydney and stimulating the city's visitor economy.

Vivid Sydney features the world's best creative industry forums, a mesmerising free public exhibition of outdoor lighting sculptures and projections, a cutting edge contemporary music program and the spectacular lighting of Sydney's iconic buildings and other Sydney precincts.

### Timeline:

Deadline for receipt of clarification requests	10:00am on Wednesday 26 February 2020 (AEST)
<b>RFQ closing date</b>	<b>10:00am, Friday 6 March 2020</b>
Successful contractor notified	Week commencing Monday 9 March 2020
Unsuccessful contractor(s) notified	Week commencing Monday 16 March 2020
<b>Commencement of Contract</b>	<b>Monday 16 March 2020 (TBC)</b>

**Selection Criteria:**

<b>Criteria</b>	<b>Weighting (%)</b>
Value for money	30%
Relevant qualification(s), certification(s) and experience of proposed staff and / or key personnel	25%
Demonstrated experience in designing, scoping and managing the delivery of Power Generation and Distribution Equipment for multi-day, outdoor major events and festivals across multiple precincts.	25%
Proven ability to deliver services within agreed project timeframes and budgets	15%
Compliance with this Request for Quotation	5%
<b>TOTAL</b>	<b>100%</b>

**What Destination NSW requires:**

1. A written response of no more than two (2) pages which addresses the Selection Criteria and Specifications of Services outlined in Annexure A
2. An itemised quotation for Period 1 including:
  - a. A detailed rate card with hourly / daily / weekly / monthly rates
  - b. A detailed rate card with delivery and pick up costs for all equipment
3. An itemised quotation for Period 2 (at Destination NSW discretion) including:
  - a. A detailed rate card with hourly / daily / weekly / monthly rates
  - b. A detailed rate card with delivery and pick up costs for all equipment

**Clarification of Requests for Quotes:**

If you require clarification on the above request, please contact only via email:

Carly Reid - Production Manager, Vivid Light  
[carly.reid@dnsw.com.au](mailto:carly.reid@dnsw.com.au)

Please note that any clarification will also be granted to any/all other interested contractors.

**Lodgement Details:**

Please email your application, quotation and supporting documentation to:  
 Neville D'Costa – Director, Procurement & Legal  
[neville.dcosta@dnsw.com.au](mailto:neville.dcosta@dnsw.com.au)

## ANNEXURE A

### SPECIFICATION OF SERVICES

Destination NSW is seeking an itemised quotation for the provision of **Power Generation and Distribution Equipment** (including delivery, maintenance and removal) for Vivid Sydney 2020, with an option to renew for Vivid Sydney 2021 (at Destination NSW discretion).

The Contractor will work collaboratively with the Production Manager, Vivid Light, Technical Manager, Vivid Light and Event Operations Manager to scope, plan, implement and deliver Power Generation and Distribution Equipment for light installations, lighting/projection treatments and event operations.

The Contractor will be responsible for ensuring that all items are safely installed, operated and maintained during bump in, the Event period and bump out to deliver the services across multiple precincts.

The anticipated Precincts for these services include:

- Circular Quay
- The Rocks
- Campbells Cove & Hickson Road Reserve
- The Royal Botanic Garden Sydney
- Sydney CBD North

#### Key Accountabilities:

- Event Power Generation and Distribution Equipment in keeping with relevant ISO, Australian Standards and relevant legislation
- Liaison with Vivid Light Artists and provision of technical advice and assistance where required
- Provision of suitably qualified and experienced labour required to successfully install, operate and maintain the Power Generation and Distribution Equipment plan.

#### Specific tasks are as follows:

- Prepare a Distribution Equipment Plan including detailed equipment lists and provide relevant Power Generation and Distribution Equipment to deliver installations or treatments safely and to a high standard
- Provide technical advice to Vivid Light Artists and other Event stakeholders as required throughout the build, bump in, Event and bump out periods.
- Provide infrastructure for safe fuel storage, if required
- Contractors should detail a rapid response capability of less than 24 hours in Sydney
- Provide input into Event technical and production documentation as directed or required
- Provide specialist technical staff / plant operators / installers for the bump in, Event period and bump out
- Be in attendance on site throughout the bump in, Event period and bump out to provide immediate technical support on both a pre-planned and as required basis
- Provision of Risk Assessment and Safe Work Method Statements (SWMS)
- Input to the Destination NSW strategic risk register

- Contribute to relevant stakeholder meetings including production, working group meetings and debriefs
- Be able to take direction from Destination NSW or any other authorised third party
- Must be able to work to strict deadlines, and must have appropriate staff to facilitate the provision of services
- Any other administrative duties as required or directed by Destination NSW to deliver the above scope of work.

**Equipment:**

- A detailed rate card (daily / weekly / monthly rates) inclusive of any delivery and pickup costs for the equipment listed below:
  - 3 Phase Extensions (10m, 15m, 30m, 50m, 100m)
  - 240v 10A Extensions (10m, 20m, 30m, 40m, 50m, 70m)
  - 240v 15A Extensions (10m, 20m, 50m)
  - 240v 20A Extensions (10m, 20m, 50m)
  - Powerlock Tails
  - Powerlock Extensions
  - Distribution Boards
  - Cable-tray (2 Channel) – Yellow Jacket Style
  - Cable-tray (5 Channel) – Yellow Jacket Style
  - Cable-tray – Accessible Wide Format Style
  - 5/6.5 KVA Generator
  - 20KVA Generator (silenced)
  - 45KVA Generator (silenced)
  - 60KVA Generator (silenced)
  - 80KVA Generator (silenced)
  - 100KVA Generator (silenced)
- The successful Contractor will be required to provide their own:
  - Laptop and any software to deliver the required services
  - Mobile phone, including costs associated with use
  - Staff recruitment, management, catering, uniforms or other staff engagement / benefit costs
  - Parking, travel and mobilisation costs

**GENERAL ITEMS**

- The service provider must provide appropriate public liability insurance noting Destination NSW as an Interested Party. Minimum \$20 million
- The service provider must provide appropriate professional liability insurance. Minimum \$10 million
- The service provider must provide appropriate workers compensation insurance – as required by law
- The Contractor must ensure they adhere to all relevant laws and regulations applicable to the services, including Australian Modern Slavery legislation.
- Services and equipment must be of the highest quality, guaranteed and fit for purpose
- The service provider must provide an Australian Business Number or Australian Company Number

### KEY CONSIDERATIONS

- The successful Contractor will be required to enter into a Contract of Engagement with Destination NSW which includes, but is not limited to the following terms:
- Ownership of all intellectual property (including copyright) in any project material will vest in and/or be assigned to Destination NSW on a royalty free, for use worldwide, free of charge in perpetuity basis. The service provider will agree to execute all documents and do all things required for the purposes of giving effect to this. The project material once assigned will be used by Destination NSW, tourism trade stakeholders, media and the NSW Government
- Indemnifying Destination NSW for all work carried out
- Abiding by a suppliers code of conduct as issued by the NSW Government
- Termination Clause, Destination NSW may at any time terminate the contract without cause and for any reason by giving 30 days' notice in writing to the service provider, such termination being effective upon expiration of the 30 day period. Destination NSW is not liable for any payments to the service provider beyond the 30 day notice period, and such amount will be received by the service provider in full satisfaction and discharge of any claims of any nature whatsoever in connection with this contract. Destination NSW would not be liable for any further/pro-rata payments
- If the service provider does not perform the services required, the service provider is not entitled to receive any further payments and must if so required by notice in writing to the service provider by Destination NSW, repay to Destination NSW all payments made under this contract or such part of the payments as so demanded by Destination NSW with respect to expenses already incurred and services rendered to date and must make such repayment within 7 days of the date of such demand by Destination NSW or within such longer period as specified by Destination NSW.
- The use of sub-contractors to deliver parts of this work must include an outline of the proposed contracting structure in response to this Request for Quotation
- The successful contractor will be required to provide all relevant accreditation, licenses and qualifications.
- Any costs incurred in preparing and submitting the Request For Quotation are to be borne by the Contractor.

### DESTINATION NSW WILL PROVIDE

- Technical, creative and operational details for identified Vivid Sydney Program Content across the Destination NSW produced Event Precincts
- Specialist plant and equipment (e.g. forklifts, scissor lifts, boom lifts) where planned works require these resources on site
- Access to any available historical Event documentation as required
- Radio communication equipment (as reasonably provided by Destination NSW) for use throughout the Event Period if required.

#### Period:

Destination NSW requests two (2) separate and itemised quotations, for the services detailed in this document for each of the periods outlined below.

<b>Period 1:</b> Vivid Sydney 2020	May – June 2020	Event services, as required, based on fixed rate-card.
<b>Period 2:</b> Vivid Sydney 2021 (at Destination NSW discretion)	May - June 2021	Event services, as required, based on fixed rate-card.

Destination NSW will give the Contractor written notice 90 days after Vivid Sydney 2020 on its intention to exercise the option for Period 2 or not exercise the option for Period 2.